

1. Introduction
2. Background and brief description of the intervention/program to be evaluated
 - 2.1. Study context
 - 2.2. Intervention to be evaluated (objectives, treatment arms for IE, eligible population, sample recruitment and treatment assignment)¹
 - 2.3. Review of IEs in the sector: what is known/not known
3. Evaluation design
 - 3.1. Objective of the evaluation: what are the main research questions the evaluation seeks to answer?
 - 3.2. Theory of change (hypotheses, results change)
4. Data collection (or Data sources if there is no data collection)
 - 4.1. Sampling strategy and power calculations
 - 4.2. Survey instruments
 - 4.3. Data processing
5. Empirical analysis
 - 5.1. Key outcome indicators
 - 5.2. Balancing checks / Attrition
 - 5.3. Estimation procedure
 - 5.4. Heterogeneous/differential treatment effects
 - 5.5. Procedures for data issues (extreme points, missing data)
 - 5.6. Complementary analyses (cost-benefit analysis, qualitative analysis, etc.)
6. Risks and limitations (Threats to internal validity, Mitigation strategy)
7. Ethical protocols on protection of human subjects
8. Deliverables (design, survey report, impact evaluation report, policy briefs, ...)
9. Audience and Dissemination plan
10. Composition and roles of evaluation team, including role and implication of research from the Global South
11. Timeline and activities
12. Budget requested and potential additional funding

¹ If the study is an experiment, the document will have to provide information on the randomization procedure and the intervention or experimental procedure. If the study is not an experiment, some information should be given on the unit of analysis, population and inclusion/exclusion criteria as well as the method (observational, experimental, quasi-experimental).